VACANCY

Seychelles Ports Authority (SPA) is seeking to recruit qualified and experienced personnel for the following post:

INFORMATION TECHNOLOGY ENGINEER

To ensure efficient support operation and maintenance of Seychelles Ports Authority's IT systems, associated networks and end user support.

Main Duties and Responsibilities:

- Maintain the Port management system for operational efficacy of 24/7 with 99% uptime

- Perform system maintenance functions for the SPA's IT systems and associated networks

- Provides technical input in the design, development and implementation of all IT systems to achieve maximum efficiency and utilisation of resources

- Performance of regular planned and adhoc maintenance/repair/configuration on all IT systems.

- Installation of software upgrades, updates and evaluate new software products which may improve the performance or functionality of the system

- Design and implement reports using relevant SPA software as requested

- Assist in systems failures of relevant platforms

- Install and maintain PC-based software support requirements as advised from time to time by IT Manager, i.e. Anti Virus software etc.

- Respond to any IT related queries from within the company through the help desk. Providing technical assistance and necessary training by Liaising with SPA staff in other department in a professional manner

- Maintain service desk

- Provide SPA Systems, Housekeeping functions:

    - Perform daily/weekly schedules for software backups

    - Set user ID's –Port management system, Network and any new software introduced

    - Create reports for users using SPA's software

    - Ensure that all system backups are taken regularly and are securely stored

    - Ensure that off-site system backups are taken regularly and are stored offsite

- Ensure proper security procedures for the computer systems are followed at all times

- Provide week status reports to ITM

- Assist with adhoc IT housekeeping functions

<u>Qualification and experiences:</u>

- BSC in Information Technology

- Four (4) years previous experience in computer support

- Programming experience

- Working experience with operating system administration, preferable Windows and Linux

- Working experience with Microsoft Windows Server operating systems

- Knowledge of databases

- Database maintenance and management

- Analysis and design

<u>Attributes</u>

- Must possess a high level of integrity, confidentiality and strong interpersonal skills

- Driving license Class 2 is a requirement

Remunerations: Based upon qualification and experience.

Please note that it is company policy that all successful candidates will be required to pass a drug test prior to employment.

Interested candidates may collect application forms at the Seychelles Ports Authority's Main Office, at the Commercial Port. For more information, relating to the post you may contact the Human Resource Department on Telephone Number: 4294700

Closing Date for application: 06th September 2023