



EMPLOYMENT OPPORTUNITY TO WORK WITH A 100% SEYCHELLOIS WORKFORCE

VACANCY

The Seychelles Ports Authority (SPA) is seeking to recruit qualified and experienced personnel for the following posts:

CHIEF FINANCIAL OFFICER – 01 POST

MAIN RESPONSIBILITIES:

The Chief Financial Officer (CFO) of the Seychelles Ports Authority has primary responsibility for the planning, implementation, managing and running of all the finance activities of the organization, including business planning, budgeting, forecasting and negotiations. The CFO's Job description should also extend to obtaining and maintaining investor relations and partnership compliance.

SPECIFIC RESPONSIBILITIES

- Directing the preparation of all financial statements, including income statements, balance sheets, shareholder reports, tax returns, and governmental agency/ organisational reports.
- Performing risk management by analyzing the organization's liabilities and investments.
- Compare sales and profit projections to actual figures, and budgeted expenses to actual expenses; and/or oversee any necessary adjustments to future projections and budgets.
- Review planning process and suggests improvements to current methods.
- Analyses operations to identify areas in need of reorganization, downsizing, or elimination.
- Provide financial strategy recommendations to CEO and executive team, to coordinate planning and establish priorities for the planning process.
- Studies long-range economic trends and projects their impact on future growth in sales and market share.
- Identifies opportunities for expansion into new product areas.
- Oversee investment of funds and works with investment bankers to raise additional capital required for expansion.
- Provide leadership and management to the assigned responsible departments.
- Identify and address potential financial risks for the organisation.
- Oversee all financial decisions, such as budgeting and auditing.

- Implement strategies and systems to improve financial performance.
- Support financial department in developing short and long term financial goals.
- Review financial reports and determine methods to reduce costs.
- Serve as a key point of contact for financial department and auditors.
- Any other duties as may be assigned by CEO.

MAIN QUALIFICATION AND EXPERIENCE:

- ACCA Strategic Professional or Master Degree in Accounting or Finance;
- 10 years' proven experience of employment in similar position;

Remuneration: Based upon qualification and experience.

FINANCIAL CONTROLLER – 01 POST

MAIN RESPONSIBILITY

Efficiently and accurately oversee the financial management of the business. Typically reporting to the Chief Financial Officer (CFO) and liaising with the Senior Management Team, the Financial Controller will assume a hands-on role with responsibility for the day-to-day financial operations of the Authority.

MAIN DUTIES AND RESPONSIBILITIES:

- Oversee the smooth and efficient running of the Finance Department.
- Ensure efficient collection of Harbour dues and other revenues.
- Maintain integrity of accounting system (software), ensuring it remains effective and operational at all times.
- Control the expenditure and taking measures to ensure efficient use of funds;
- Reviewing of loan repayments;
- Reviewing of budget and corresponding cash flow projection and advice the CFO accordingly.
- Prepare and monitor that key performance indicators are being achieved.
- Review and analyze financial statistics, with the aim of identifying and managing financial risk, and savings opportunities.
- Reviewing of all financial and managerial statements and reports.
- Assessing the financial situation and advising on the Authority's financial performance.
- Advising management on the sources of finance at the most efficient cost.
- Periodically review the procedures for the physical security of the company's fixed assets and stocks and reporting any weaknesses to the CFO.

- Evaluate, formulate and constantly review financial systems, procedures and policies.
- Ensure compliance with statutory authority and audit requirements;
- Directly guide and provide advice to the Finance and Procurement team when required;
- Develop and maintain a succession plan – retention and development of accounts personnel;
- Liaison with internal and external audit;
- Liaison with other authorities for reporting purposes;
- Any other duties as may be assigned by CFO.

QUALIFICATIONS AND EXPERIENCE

- ACCA (or CIMA, or ICA, or ACA) full membership or Master Degree in Accounting or Finance;
- ACCA (or CIMA) Level 2 or Degree in Accounting (or Finance, or Business Administration or Economics)
- 2 years' experience of employment in similar position is preferable;

Remuneration: Based upon qualification and experience.

Interested candidates may collect application forms at the Seychelles Ports Authority Main Office, at the Commercial Port, or download from the SPA website: www.seyport.sc, for more information relating to the post you may contact the Human Resource Department on Telephone Number: 4294700

Submission of Documents can be made at the Seychelles Ports Authority Main Office, at the Commercial Port or via email to the following email address: mdidon@seyport.sc

Closing Date for application: Friday 22nd October 2021